

Diploma in Accounting

(R2/344/4/0082) 02/27 (MQA/FA 1705)
 R2-(DL/344/4/0085) 04/27 (MQA/FA 1860)



Agensi Kelayakan Malaysia
 Malaysian Qualifications Agency

Delivery Mode:

Conventional, Open and Distance Learning

Duration of Study:

**2 Years 6 Months (Full-Time)
 3 Years 6 Months (Part-Time)**

Intakes

- January, May and September

Academic Schedule

- January : 14 weeks*
- May : 14 weeks*
- September : 14 weeks*

**Inclusive of exam period.*

Master Accounting, the Language of Business

A Diploma in Accounting is a stepping stone and the perfect start for future Accountants as this programme provide students with a solid foundation of knowledge in the areas of Accounting, technical skills related to Business Principles and major practices in handling and preparing Accounts and Financial Reports.

Students will also be exposed to the Computerised Accounting System to prepare them with knowledge on Technology, Principles of Taxation, Auditing and Cost and Management Accounting. These are the essential input and skills for them to acquire before beginning a career path in various professional Accounting bodies and other business sectors.

Career Prospects

- Junior Accounts Executive
- Assistant Payroll Supervisor
- Assistant Financial Executive
- Junior Audit Executive
- Accounts Payable Executive
- Assistant Credit Officer
- Human Resource Executive
- Administrative Assistant / Executive

Areas of Knowledge

Financial Accounting

Learn Bookkeeping concepts with the ability to prepare full sets of financial statements.

Management Accounting


Get in-depth with concepts and terminology of cost, including the different techniques of cost management.

Audit and Assurance

The nature and fundamental concepts of auditing, emphasis on external and statutory audits.

Tax and Law

Calculation and preparation of tax assessments, and an introduction to corporate law.

 **Interested in this course?**
 We are more than happy to share.
 Email us or give us a call.

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 WhatsApp : +011 1051 2825
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Did You Know?

PROFESSIONAL EXEMPTION

Maximum up to 3 papers exemption from Association of Chartered Certified Accountants (ACCA).

CERTIFICATION

SQL Accounting certifications.

CREDITS TRANSFERABLE TO DEGREE

Up to 31% credit transfer for Diploma progressing into Degree.

Why UNITAR?

5-STAR QUALITY

5-STAR rating in QS for Teaching, Employability, Inclusiveness, Online Education and Accounting and Finance.

AFFORDABILITY

PTPTN, EPF and various financial aid available.

UNITAR C.A.R.E

We ensure that students are well-equipped with applicable skills: Collaborative, Adaptive, Reflective and Entrepreneurial.

Entry Requirements

A pass in SPM or its equivalent with a minimum of three (3) credits including Mathematics;
OR

A pass in STPM or its equivalent with a minimum of Grade C (GP 2.0) in any subject and credit in SPM Mathematics;
OR

A pass in STAM with a minimum grade of Maqbul (pass) and credit in SPM Mathematics;
OR

A certificate or its equivalent in a related field;
OR

A pass in SKM Level 3 in a related field and a pass in SPM with a minimum credit in Mathematics subject to Senate approval and MUST attend bridging courses;
OR

Pass BTEC Level 3 and pass SPM or its equivalent, with a minimum of one (1) credit in any subjects and credit in Mathematics;
OR

Entry requirements for admission into the Diploma's programme (Level 5, MQF) through APEL A as approved by the Ministry of Education (MOHE). Applicants must be/have:

1. A Malaysian citizen; AND
2. The candidate should be more than 20 years of age in the year of application;
3. Relevant work experience / prior experiential learning; AND
4. Pass the APEL Assessment

ENGLISH REQUIREMENT

International Students

1. Minimum score of 5.5 for IELTS OR its equivalent.

Local Students

1. A pass in SPM English

Programme Core Modules

- Introduction to Management
- Business Mathematics
- Fundamentals of Information Technology
- Introduction to Finance
- Appreciation of Entrepreneurship
- Introduction to Business Ethics and Values
- Introduction to Economics
- Introduction to Business Law
- Business Statistics
- Financial Accounting I
- Financial Accounting II
- Financial Accounting III
- Financial Accounting IV
- Introduction to Company Law
- Computerised Accounting System
- Principles of Taxation
- Taxation for Decision Making
- Auditing
- Cost and Management Accounting
- Intro to Digital Business
- Industrial Training

University Core Modules

- Community Service
- Interpersonal and Communication Skills
- Culture and Society
- Penghayatan Etika dan Peradaban
- Skill Enhancement / Bahasa Kebangsaan A

English Core Modules

- English 3



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UNITAR International University (DU004-B)
Tierra Crest, Jalan SS6/3, Kelana Jaya,
47301 Petaling Jaya, Selangor Darul Ehsan, Malaysia

Your career in Accounting begins here.

Certification - SQL Accounting certifications.

Professional Exemption - Exemptions for 3 papers from ACCA.

6 months of Internship to expose students to relevant work experience and to apply lessons taught in class.